



Bright Beginnings Early Learning Centre- Howick Fee Structure

All figures include GST
Last reviewed: March, 2023

Over 3 year old children

Under 3 year old children

Full Time 7:00am-6.00pm	After 20 ECE hours (Effective from 10 th April, 2023)
5 Days	\$220.00
4 Days	\$170.00
3 Days	\$120.00
2 Days	n/a
1 Day	n/a
School Day 9.00am-4.00pm	After 20 ECE Hours
5 Days	\$160.00
4 Days	\$130.00
3 Days	\$100.00
2 Days	n/a
1 Day	n/a

Full Time	7.00 am – 6.00 pm	\$ 80.00 per day	\$ 360.00 per week
School day	9.00 am – 4.00 pm	\$ 70.00 per day	\$ 300.00 per week
Session	8.00am – 12.30pm / 1.00pm – 5.30pm	\$40.00 per session	Minimum 3 Sessions

20 ECE hours are also offered as free sessions booked Monday to Friday with the option of AM (8:00 -12:30) and PM (13:00-17:30) sessions for children 3 years of age and over.

We recommend a minimum booking of 3 days per week.

Enrolment Fee

A non-refundable booking fee of \$40.00 is payable when enrolling your child to secure their position. This fee covers administration set up costs. You will also be asked for 1 week fee in advance on your account, so you start your account in credit.

Enrolment/Withdrawal

Once a child is enrolled and confirmation of a start date is given, all booked sessions will be charged, regardless of whether a child attends or not. **All enrolment and attendance records will be retained for a minimum of 7 years.**

You are required to give two weeks notice in writing if your child is leaving the centre. Fees are payable during this notice period. In lieu of notice, 2 weeks fees will be charged.

Mode of Payment

Automatic payment, internet banking, and EFTPOS are our preferred methods of payment. However, cheques and cash are also accepted.



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Fees are to be paid at least 1 week in advance. Failure to keep fees up to date may result in a child's enrolment being cancelled and the debt passed on to a Debt Collection Agency. Any additional costs incurred during the debt collection process will be incurred by the parent.

20 ECE Hours

No optional charges for meals provided will be incurred by families claiming 20ECE hours at the Centre. The only optional charges incurred will be for special excursions, involving site entry costs. There are no compulsory fees charged for the hours included in the 20ECE hours.

WINZ

WINZ childcare subsidies are available for fee assistance depending on the level of your family income. Please discuss with Bright Beginnings Management for associated paperwork. This subsidy is only part payment for fees and parents must meet the balance. Full fees will be charged until the centre receives the WINZ subsidy. Until this time, parents are responsible for paying the fees. Any credit held will be refunded directly to the parent where applicable. It is the parents' responsibility to ensure all paperwork is processed and received by WINZ on time. Any delays in the process of subsidy approval will result in the parent having to pay full fees until the subsidy is received.

Whanau Discount

Where there are 2 or more children from the same family attending full time at the centre, a discount of 5% off the second child's fee (lower fee paying child) is provided. This discount will only be offered to full fee paying families and if your account is in credit.

Holiday/Statutory Holidays/Sick Days/Absences

Fees are charged when your child is absent due to sickness or any other reasons. Fees will be charged for all statutory holidays. We are unable to provide days in lieu for any absence. Once your child has been attending Bright Beginnings Early Learning Centre continuously for 6 months, they are entitled to 2 weeks holiday fees, which is a 50% discount on fees for 2 weeks. This discount can be used in 2 terms of a week each. Minimum eligibility for the discount is a week of absence. Please advise Bright Beginnings Management when you wish to utilize your holiday fee discount. This discount will only be offered to full fee paying families and if your account is in credit. Additional holidays will be charged full fees. You will be entitled to the holiday discount only if your fees are up to date.

Booking for extra days

If you require extra days either temporarily or permanently, please see the Centre Administrator to discuss. We are not able to offer any 'in-lieu' or 'make-up' days. If your child has been absent and you require additional days, we can only offer paid additional days subject to space availability and teacher-child ratios for the day.

Late Pick Up Fee

For children who are picked up after the Centre's closing time as per the licence issued by Ministry of Education, a late fee of \$2 per minute shall be payable directly to the staff members on duty.

Effective from 10th April, 2023

Bank details: 03-0104-0359958-001

All cheques are to be made payable to: Nikiraj Educare Ltd